MAISA Administrative Committee

Organizing resources to support new MAISA superintendents
Resource Development - What supports our work

Understanding diversity of ISD’s

What are critical tools for success

Helpful templates to modify as our own

**ISD Superintendent Tools**

- Superintendent Samples
- Resources for new staff/programs: SPED, Early Childhood, CTE, Business office
Superintendent Sample Calendar/Task Analysis

Starting with a template

Looking at how others operate

Prioritizing needs

Superintendent Samples
Special Education Standard Operating and Procedures Manual (Thank you to Muskegon Area ISD for this great, sample model).

Sample Director of Special Education task analysis with timeline

SPED Information
Early Childhood

Sample HS-ECE Task Calendar

Early Childhood
Business Office

MSBO Resources

Sample Business Office Tasks

Business Office
Career Technical Education

General Resources and Links to support CTE programming and development