



MAISA

MICHIGAN ASSOCIATION
OF INTERMEDIATE SCHOOL
ADMINISTRATORS

SUPPORTING REGIONAL EDUCATION SERVICE AGENCIES

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April 3, 2020

Dear Intermediate School District Superintendent,

As a result of COVID-19 and the closing of school buildings for the 2019-2020 School Year, school districts and Public School Academies must submit a Continuity of Learning and COVID-19 Response Plan ("Plan") in order to continue to receive state aid for operations. Each Public School District shall submit a completed Application which includes: Assurance Document, Budget Outline, and Continuity of Learning Plan to its Intermediate School District (ISD). ISDs should review and approve completed Applications and submit them to the state (instructions below).

The Governor's Executive Order ([EO 2020-35](#)) requires all schools to begin providing learning opportunities for all students no later than April 28, 2020. Public School Districts that are able to begin their Plans earlier are encouraged to do so. The Michigan Council of Charter School Authorizers (MCCSA), Michigan Department of Education (MDE), and Michigan Association of Intermediate School Administrators (MAISA) have developed a model Application to complete and submit to Authorizers and Intermediate School Districts. The model Application is attached as well as a sample message that can be shared in your communication.

Pursuant to the Executive Order, ISDs must begin reviewing and approving Applications by April 8, 2020. Accordingly, please share the attached Application with your Local School Districts as early as possible. All approved Applications shall be sent to the Michigan Department of Education (Kyle Guerrant, guerrantk@michigan.gov) before April 28, 2020 to ensure the continued flow of state aid for operations.

The Michigan Association of Intermediate School Administrators (MAISA) applauds the Governor for her leadership and commitment to moving learning forward for Michigan students. The next few months will bring extraordinary change to teaching and learning in our state. MAISA appreciates the significant role ISDs have in shaping it. You may receive this Application from multiple sources. In addition, you will be receiving guidance from MAISA on how to review plans along with sample plans for use by Local School Districts in completing the Application. This guidance will be sent on or before April 8, 2020.

As you develop your Application submission and review process, please do not hesitate to reach out to MAISA with questions.

Gratefully,

William Miller PhD
Executive Director
Michigan Association of Intermediate School Administrators