![Michigan Virtual logo]

Early Literacy Coaches Online Community Enrollment Guide

The Early Literacy Coaches Online Community is a community of coaches working on the statewide early literacy grant initiative. The community provides resources for coaches as well as discussion areas, videos from past training events, and an area to share files. Information and links to upcoming events and meetings are also included in the community. Enroll in this course free of charge following the instructions outlined below. (NON_SCECH)

1. Begin by opening your browser to access the Professional Learning Portal.

2. Type "Early Literacy Coaches Online Community" into the Search box and then tap your **Enter** key on your keyboard.

3. Next click the **Add** button in the lower left corner of the course item.

4. The item will appear in the Cart summary at the top right corner of the page. Click the **Continue** button to proceed to purchase the course.

5. Next complete the appropriate Learner Registration form. Click the **Continue** or **Save** button to proceed.

Please log in or create a new learner registration. If you need assistance, please contact Michigan Virtual's Customer Care at http://help.mivu.org.

Existing Learner Registration

Existing LearnPort users, please create a new account using the form on this page.

Username:

Password:

Continue ⟵

Forgot your Username and/or Password?

＋ New Learner Registration

(*) First Name

(*) Last Name

Middle Name

Date of birth

(*) Email

MDE Certificate

Select...

PIC Code (REQUIRED TO EARN SCECHs)

ⓘ For MDE Certificate Holders Only. **How do I find my PIC?**

(*) Affiliation Type

Select...

(*) Affiliation

Select...

ⓘ Choose the affiliation that best describes you otherwise select Michigan or Non-Michigan Resident and then your county.

By clicking below you agree to Michigan Virtual's Terms of Service

Save ⟵

6. Now review your order details and select **Confirm** to proceed with the course registration.

Course Confirmation

Total Amount: **Free**
There is 1 courses selected:

Course	Facilitator	StartDate	Location	Price
Early Literacy Coaches Online Community	Facilitator *No			$0

⟶ Confirm   Change Courses

7. Next a registration confirmation page will appear, click the **Log In** button to proceed to the learner's personal Dashboard.

Student Registration

Thank you, your registration was received! Please click login below to access your course through the user dashboard. You will also receive an email with instructions.

Log In

8. Then the course will be displayed in the "Active Courses" module within your Dashboard. The course cannot be accessed until the date displayed in the Start column. Once the date has arrived/passed, click

the linked course title to access your course.

9. Finally a new window will open and you can proceed with completing your course.